



Universiteit Utrecht

**Utrecht University short stay fellowships 2009
for PhD students from
Utrecht University Partners in North America**

Each year Utrecht University (UU, www.uu.nl) offers 7 short stay fellowships (3 months) for PhD students from a selected number of North American universities, the Utrecht University Partners (UUP's).

The purpose of this short stay fellowship is to tighten links and strengthen cooperation between research groups at UU and at UUP's. It also intends to enhance knowledge and interest in the research that is being carried out in Utrecht and at the UUP's in North America. During their stay in Utrecht the PhD students will become familiar with the university and the wide range of research possibilities it offers to (foreign) PhD students. Students from all disciplines conducting research at Utrecht University Partners (UUP) are considered eligible candidates.

| Utrecht University Partners North America | |
|--|---|
| USA | Canada |
| University of California <ul style="list-style-type: none">- UC Berkeley- UC Davis- UC Irvine- UCLA- UC Merced,- UC Riverside- UC San Diego,- UC San Francisco,- UC Santa Barbara,- UC Santa Cruz Pennsylvania State University University of Illinois at Urbana-Champaign University of Florida - Gainesville University of Washington – Seattle University of Wisconsin - Madison Washington University - St. Louis | University of Toronto University of Victoria, BC |

This program is fully sponsored by Utrecht University. Selected candidates are offered an economy class return ticket to and from Amsterdam, accommodation in Utrecht, a medical and third party liability insurance, and a monthly allowance. The UU faculty/research group will cover for the research infrastructure and supervision costs.

!!! The application deadline is December 1, 2008 !!!

Based on the advice of the UU Region Committee North America the selection of candidates will be made by the UU Executive Board.

Procedure

Applicants have to be nominated by the supervisor at Utrecht University: not the PhD student but the UU supervisor will submit the complete application via email. The standard format letter of approval by the Utrecht University Faculty Dean must be included in the application and should be arranged by the supervisor. To apply for this programme the attached 'UU 2009 Short Stay Fellowships for North America application form' must be submitted by the UU supervisor.

Candidates are expected to start their fellowship in 2009.

The deadline for applications is **December 1, 2008**

Application

PhD student:

First of all the PhD student must identify a UU professor willing to be supervisor during the fellowship. Of course also supervisors at UU can identify and contact a PhD student at a UUP.

If there is a match between a student and a supervisor at UU, the student should fill in the application form and send it to the supervisor for approval. If the supervisor approves the application, the PhD student must send the supervisor:

- copy of qualifying examination
- transcripts of graduate records
- An electronic copy (scanned) of a signed letter of recommendation and approval of the suggested research in Utrecht by the supervisor at the home university and the Faculty Dean or Head of Department or Research Institute Director;
- The application form.

UU supervisor:

As soon as there are initiatives to apply for a fellowship the UU supervisor contacts Caspar de Bok (c.f.m.debok@uu.nl) of the Academic Affairs office at Utrecht University,. He will provide the supervisor with relevant information on the procedure and updated standard documents.

When the PhD student, the supervisor at the home university and the UU supervisor agree on the application the UU supervisor should arrange:

- A nomination letter by the UU supervisor for the application which should describe the benefits of the fellowship for both the PhD student('s research group) and the UU research group;
- An electronic copy (scanned) of a signed standard format approval letter of the UU Faculty Dean. To obtain the format of this letter you can contact the UU Academic Affairs secretariat at info.oo@uu.nl;
- The UU supervisor is required to send in the complete application.

Application and information

Complete applications can be sent to the UU Academic Affairs secretariat at info.oo@uu.nl, with reference 'fellowship North America 2009'

For questions and information regarding the program you can contact:

Utrecht University Region Committee North America

c/o Mr. Caspar de Bok

Utrecht University

Corporate Offices, Academic Affairs

Heidelberglaan 8, 3584 CS Utrecht

The Netherlands

Email: c.f.m.debok@uu.nl

Telephone: +.31.30.253.4274



Universiteit Utrecht

2009 Application form Short Stay Fellowships for PhD Students from Utrecht University Partners in North America¹

Please read the instructions before you fill out this form!

BASIC INFORMATION

1. Applicant

-Title(s), initial(s), first name, surname:

-Male/female:

-Work address:

-Telephone:

-Mobile telephone:

-Fax:

-E-mail:

-Website:

-Private address:

-Telephone:

-Mobile telephone:

-Fax:

-E-mail:

-Website:

2. Details of UU supervisor (and mentor)

Note: A separate letter of nomination by the UU supervisor is required.

Supervisor:

-Title(s), initial(s), first name, surname:

-Address for correspondence:

-Telephone:

-Fax:

-E-mail:

Mentor (if different from supervisor):

-Title(s), initial(s), first name, surname:

-Address for correspondence:

-Telephone:

-Fax:

-E-mail:

¹ University of California (Berkeley, Davis, Irvine, Los Angeles, Merced, Riverside, San Diego, San Francisco, Santa Barbara, Santa Cruz), Pennsylvania State University, University of Illinois at Urbana-Champaign, University of Florida - Gainesville, University of Washington – Seattle, University of Wisconsin - Madison, Washington University - St. Louis

3. Details of home university

Note: Separate letters of recommendation by the supervisor and by the dean of the home university are required.

-Name of home university:

-address:

-Telephone:

-Mobile telephone:

-Fax:

-E-mail:

-Website:

Home university supervisor:

-Title(s), initial(s), first name, surname:

-Address for correspondence:

-Telephone:

-Fax:

-E-mail:

4. Research field

5. Title of research plan for Short Stay Fellowship

RESEARCH

6. PhD

University:

Faculty/discipline:

Title of current PhD research at home university:

7. Brief description of research plan (max. 1000 words)

Max. 1000 words (excluding literature references), including introduction to your research, research question(s), method/approach and the relevance for science, technology or society

8. Time schedule

- specify the planning of your 3 month research at Utrecht University

CURRICULUM VITAE

9. Personal details

Applicant

-Title(s), initial(s), first name:

-Surname:

-Nationality:

-Date of birth:

-Country and place of birth:

10. Bachelor's degree

University/College of Higher Education:

Faculty/discipline:

City and country:

Date:

Grade average:

11. PhD program

Note: Add a copy of your copy of qualifying examination and transcripts of your graduate records to your application

University:

Faculty/discipline:

City and country:

Start date:

12. List of publications (if applicable)

Please mention manuscripts which have been submitted or accepted for publication or which have already been published. Give the author(s), date, title of the publication, journal or series, volume, pages, and (if applicable) publisher and place.

13. Other relevant (academic) work experience (if applicable)

STATEMENT

14. Statement

I hereby declare that the present form has been completed truthfully

Place:

Date:

Signature of applicant:

CHECKLIST

The UU supervisor is should submit the complete application electronically by **December 1, 2008** to the Utrecht University Executive Board, care of secretariat Academic Affairs Office (info.oo@uu.nl) with reference 'fellowship North America 2009'.

Please check the list below before you submit your application:

- UU 2009 Short Stay Fellowships for North America application (this) form
- Electronic copy of signed nomination letter by Utrecht University supervisor
- Electronic copy of signed standard format letter of approval by Utrecht University Faculty Dean
- An electronic copy (scanned) of a signed letter of recommendation and approval of the suggested research in Utrecht by the supervisor and the Faculty Dean or Head of Department or Research Institute Director at the home university
- Copy of qualifying examination
- Transcript graduate records